



## OFFICE OF THE PRINCIPAL.

GOVERNMENT MEDICAL COLLEGE, HANDWARA.  
Department of Health and Medical Education UT of J&K.  
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**Subject: Constitution of Procurement Cell for Government Medical College and Associated Hospitals Handwara.**

**Order No. 136 GMCH of 2025**

**Dated: 25.03.2025**

A committee of the following is hereby constituted for GMC Handwara and Associated Hospitals as procurement Cell to carry out off-the shelf procurement from GeM portal w.r.t various departments of GMC Handwara and Associated Hospital.

1. Dr. Mohammad Sarwar Mir, Assistant Professor, Hospital Administration-Procurement Officer
2. Dr. Tawseef Irshad, Assistant Professor, Department of Biochemistry.
3. Dr. Zubair Ahmad, Assistant Professor Department of Medicine.
4. Mr. Shiekh Mohammad Saleem, Assistant Accounts Officer, GMC Handwara.
5. Mr. Viqar Ahmad, Section Officer, Associated Hospital, Handwara.

**Terms of reference:**

- (i) The committee shall take necessary approvals on file from the Chairman Purchase Committee of GMC Handwara before making any purchases.
- (ii) The committee shall assess all the requirements of Lab consumables and stationary (OPD tickets/IPD files, GR Books, indent books, Registers with customized printing etc.) for various sections/departments of GMC Handwara and shall put up proposals with proper requisitions for approval before proceeding for procurement.
- (iii) The committee shall ensure adherence to all codal formalities, GFR 2017 and upholding highest standards of transparency.
- (iv) The committee shall put up requirements of Lab Consumables and Stationary for the financial year 2025-26 to chairman Purchase committee, GMC Handwara within next three days.

  
**Prof.(Dr.) Khurshid Ahmad Wani**  
Principal  
GMC Handwara,



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Copy to the;

1. Secretary to Government Health and Medical Education Department J&K for favour of information.
2. FA/Chief Accounts Officer for information.
3. Medical Superintendent associated Hospital Handwara for information.
4. All concerned members for information and compliance.
5. Office record.

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